

LACCRA SEMINAR SERIES 2021

The Los Angeles County Court Reporters Association has earned a well-deserved reputation for sponsoring stimulating and worthwhile education for court reporters in California. We look forward to seeing you at the LACCRA Seminars!

We are the Gold Standard!

Seminars through LACCRA are one of the easiest, most cost-effective ways to get your Continuing Education hours. LACCRA sends in your paperwork to the Court and NCRA for the hours (when applicable). LACCRA also sends in the forms to the LASC Court for reimbursement (while funds last) pursuant to the continuing education fund SEIU and LACCRA have negotiated with the Court (MOU Article 42, Section 1). The net cost to you as a LACCRA member is \$0. LASC Court reporters are mandated by the Judicial Council to have 8 hours of continuing education hours every two years.

Let's Get Acquainted! This year's seminars will be held online via [GoToMeeting](#) . To ease online anxiety, we will be holding GoToMeeting test sessions a couple of times prior to each seminar. Please see the list of test dates following the list of seminars below.

[Click here](#)

for more information regarding GoToMeeting.

Registration Fees

LACCRA Members	\$125 - Software Seminars
\$80 - E-Filing Seminars (LACCRA Members Only/No NCRA pre-approval)	
Nonmembers	\$150 - Software Seminars
Students	\$25 - Software Seminars

Introducing the 2021 LACCRA Seminar Series!

Click to drop down:

[E-Filing](#)

[Commas Here, Commas There, Commas Everywhere](#)

[ProCat](#)

[Case Catalyst: Auto Indexing - Advanced](#)

[Case Catalyst: Power Defines and Macros - Advanced](#)

[Eclipse](#)

[Test Dates](#)

Seminar:

Dates:

Time:

Location:

Registration:

E-Filing: The Future is Here - Paperless Transcript Production

E-Filing will be held on four Saturdays in 2021: May 8, 2021; July 17, 2021; & September 11, 2021

9 am to 1 pm (4 LASC mandatory hours; LACCRA will NOT seek NCRA pre-approval for E-Filing seminar)

Online via GoToMeeting (Log in begins at 8:45 a.m. - no admittance after 9:15 a.m. Meeting details will be provided)

LACCRA Members Only

Please be sure to click on the correct date!

Please [click here](#) to register for the Saturday, May 8, 2021 Seminar.

Please [click here](#) to register for the Saturday, July 17, 2021 Seminar.

Please [click here](#) to register for the Saturday, September 11, 2021 Seminar.

Note: Please login with your use@haleyson@lasc.org email address to access the seminar.

Description: ☐ The State of California has mandated a move to the paperless courthouse. Court reporters will be required to use the state's new e-filing system.

Educational Objectives:☐

- Installation and set-up of YesLaw software☐
- Recommendations for output to paperless delivery
- ☐ • Overview of creating a YesLaw PDF from your ASCII output☐
- Delivery options for Los Angeles Official reporters☐
- What the delivery looks like and how to access online content

Presenters: John Garnett & Jeff Cobb with YesLaw, and with Diana Van Dyke

John Garnett has been working with YesLaw for the past 10 years. John has overseen the development of the YesLaw software.

Jeff Cobb has 40 years of experience in the court-reporting industry. His vast experience encompasses all aspects of the industry.

Diana Van Dyke has been a court reporter since 1995. She began her career as an independent contractor and has since worked for several court reporting agencies.

NCRA:

E-Filing Seminars are not reported for NCRA. NCRA members may self report.

Please [click here](#) for the E-Filing Agenda, required with submission.

You may use a copy of your LASC hours form (form 2) as proof of attendance.

Seminar:

Date:

Time:

Location:

Registration:

Commas Here, Commas There, Commas Everywhere

Saturday, May 22, 2021

9 a.m. to 12 p.m. (3 LASC mandatory hours; .3 NCRA CEUs pending approval)

Online via GoToMeeting (Log in begins at 8:45 a.m. - no admittance after 9:15 a.m. Meeting details will be provided)

Please [click here](#) to register.

Description/Learning Objectives: comma rules are there? Too many to count and certainly more than you think.

Even the most sophisticated reporter will pick up some tips to improve transcript punctuation. Bring those tips home!

The session will be conducted in a question-and-answer format via PowerPoint in a question-and-answer format.

As a result of attendance at this seminar, the reporters will be able to recognize compound construction and use it correctly.

Presenter: Margie Wakeman Wells is a lifetime credentialed teacher in the state of California.

She has presented, under the auspices of NCRA and state court reporting organizations, over 300 seminars.

Seminar:

Date:
Time:

Location:

Registration:

ProCAT

Saturday, June 12, 2021

9 a.m. to 1 p.m. 4 LASC mandatory hours; .4 NCRA CEUs pending approval)

Online via GoToMeeting (Log in begins at 8:45 a.m. - no admittance after 9:15 a.m. Meeting details will be provided)

Please [click here](#) to register.

Description/Educational Objectives: Immediate review and proper use of Realtime Features of Winner; Review of the new features of Winner.

Presenter: R Robert Bakva graduated from the Fairleigh Dickenson University with a Masters Degree in Business Administration.

Having always been an entrepreneur at heart, Mr. Bakva left his position to begin building ProCAT. His new business is now a successful real estate technology company.

Seminar:

Date:
Time:

Location:

Registration:

Eclipse

Saturday, June 26, 2021

9 a.m. to 1 p.m. 4 LASC mandatory hours; .4 NCRA CEUs (pending approval)

Online via GoToMeeting (Log in begins at 8:45 a.m. - no admittance after 9:15 a.m. Meeting details will be provided)

Please [click here](#) to register.

Description/Learning Objectives:

Course review of the latest software updates; fine tuning realtime translation, transcript editing features;

Presenter Bios:

Keith Vincent is a freelance reporter in Houston, Texas. He has been an Eclipse software user, alpha tester, and has provided feedback on the software.

Wil Wilcox is a freelance court reporter in Los Angeles, California, and works both in court and in deposition.

Seminar:

Requirement:

Date:

Time:

Location:

Registration:

Case Catalyst: Auto Indexing - Advanced

Attendees must know how to restore files and program dictionary

Saturday, July 10, 2021

9 a.m. to 1 p.m. 4 LASC mandatory hours; .4 NCRA CEUs pending approval)

Online via GoToMeeting (Log in begins at 8:45 a.m. - no admittance after 9:15 a.m. Meeting details will be provided)

Please [click here](#) to register.

Description/Educational Objectives

Presenter: Elora Dorini has been in the court reporting industry for 10 years. Her technical

Elora worked as a freelancer until 2017 and then became an official court reporter for Los Angeles County Superior Court.

In working civil trials, Elora specialized in providing daily transcripts with multiple realtime hookups.

Currently, she is working in a felony trial courtroom at Clara Foltz Shortridge Courthouse, providing the court with real-time transcripts.

She also conducts private training sessions teaching reporters the in-depth capabilities of CAT software.

Seminar:

Requirement:

Date:

Time:

Location:

Registration:

Case Catalyst: Power Defines and Macros - ADVANCED

Attendees must know how to restore files and program dictionary.

Saturday, August 28, 2021

9 a.m. to 1 p.m. 4 LASC mandatory hours; .4 NCRA CEUs pending approval)

Online via GoToMeeting (Log in begins at 8:45 a.m. - no admittance after 9:15 a.m. Meeting details will be provided)

Please [click here](#) to register.

Description/Educational Objectives:

Attendees will learn:

- Power Defines: Define any stroke/word/phrase in your transcript from your writer. It will use that command to find and replace.
- Macros: A series of commands triggered by a stroke or shortcut of strokes from your writer or laptop.
- Macros we'll cover today: stitch a word, replace a wrong word, fill in untranslate with 1, 2, or 3 words.
- AccelerWriters: (Accel Writers) Utilizing macros from the machine.
- Homophones: How to one-touch switch a wrong/mistranslated word.
- Numbers: Conversions versus triggers (this is going to require some dictionary cleaning).
- Quick Fix Suffix: Change "switch" to "switching" with one-touch quick fix.
- Keyboard Shortcuts: Programming your computer keyboard for ease in scoping and keeping your transcript clean.

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GoToMeeting Test Dates

May 8 E-Filing Seminar: Saturday, May 1 from 9 am to 9:30 am & Thursday, May 6 from 12:15 pm to 12:30 pm

May 22 Commas Seminar: Saturday, May 15 from 9 am to 9:30 am & Thursday, May 20 from 12:15 pm to 12:30 pm

June 12 ProCAT Seminar: Saturday, June 5 from 9 am to 9:30 am & Thursday, June 10 from 12:15 pm to 12:30 pm

July 10 Case Catalyst (AI): Saturday, July 3 from 9 am to 9:30 am & Thursday, July 8 from 12:15 pm to 12:30 pm

July 17 E-Filing Seminar: Sunday, July 11 from 9 am to 9:30 am & Thursday, July 15 from 12:15 pm to 12:30 pm

August 28 Case Catalyst: Saturday, August 21 from 9 am to 9:30 am & Thursday, August 26 from 12:15 pm to 12:30 pm

September 11 E-Filing Seminar: Saturday, September 4 from 9 am to 9:30 am & Thursday, September 9 from 12:15 pm to 12:30 pm

Seminar Presenter Disclaimer

All information presented by the speakers at the LACCRA Benefits Seminar or through any other medium provides general information only. In presenting the material, neither the Los Angeles County Court Reporters Association nor its directors or consultants has taken into consideration any individual's benefit objectives, financial situation, or particular needs. All attendees should seek independent professional advice as to the suitability of any information provided to fit their personal benefit profile and goals.

Seminar Minimum Attendance Disclaimer:

For seminars, LACCRA must attain the minimum number of paid attendees of 12 in order to

hold a seminar. If attendance drops below 12, registrants will be notified 48 hours in advance of the seminar cancellation, and may elect to either receive a registration fee refund or a registration credit towards a future seminar.

Los Angeles County Court Reporters Association Seminar Policy:

LACCRA must receive an attendee's (member or nonmember) registration payment no later than 7 days prior to the event. If not timely received, the reporter will be treated as a "walk-in" as described below.

Walk-ins (member or nonmember) will be allowed only if the attendee calls the LACCRA no later than the Thursday morning before the Saturday seminar to request permission to attend, if there is still space available. The registration fee is due at the time of the request to attend is made.

A paid registrant must call the LACCRA office by no later than the Thursday morning before the Saturday seminar to cancel their attendance. If such a call is not timely received, the attendee will forfeit the registration fee of the seminar.

If an attendee does call the LACCRA office no later than Thursday morning before the Saturday seminar, the amount paid to LACCRA will be refunded, minus a fee of \$25.00.

Attendees will not be allowed entry 15 minutes after the commencement of the seminar.

LACCRA reserves the right to cancel a seminar, if the minimum number of paid registrants is not met and/or due to unforeseen circumstances whereupon a cancellation is deemed necessary. Upon notice of cancellation, paid registrants will be given the option to either apply their registration fee to a future seminar or to be given a total refund.

Unless otherwise indicated, the subject matter of each technology seminar is the latest version of the software. The software must be preloaded and operational.

Special Accommodation:

Facilities are accessible to persons with disabilities. If you require special accommodation and plan to attend this event, please contact info@laccra.org as soon as possible. Please allow as much advance notice as is possible to ensure we have ample opportunity to meet your needs.